

Post Trip Trailer/ Converter Inspections

Post Trip to be filled in for all trailers/convertors that you are dropping that someone else will be picking up

Date dropped off: _____ Trailer/Converter Number: _____

Drop Location:

- Portage Yard
- Customer: _____

- Trailer can travel back to Portage Shop to be fixed there.
 - o Call PT Shop 204-239-6451 (ext. 2290) 8:00 am – 5:00 pm and report defects.
 - o Complete your Post Trip and drop completed sheet the Shop Office mailbox

- Trailer is not fit for travel and needs attention before it is moved
 - o If critical call 1-866-585-5190 report defects. If NOT critical, call during business hrs.
 - o Scan inspection sheet and send to ptservice@portagetransport.com If possible E-mail a picture

If defects are noted by the shop team or operator and you were the last user, you will be held responsible for not reporting the fault.

Exterior Equipment damage comments: _____

<u>EQUIPMENT</u>	<u>Repair</u>	<u>Comment using <i>Location Identifier Key</i>.</u>
LIGHT(S) -	<input type="checkbox"/>	_____
LANDING GEAR -	<input type="checkbox"/>	_____
BRAKE(S)-	<input type="checkbox"/>	_____
A.B.S LIGHT	<input type="checkbox"/>	_____
TIRE(S)-	<input type="checkbox"/>	_____
AIRBAG(S) -	<input type="checkbox"/>	_____
AIR LEAKS -	<input type="checkbox"/>	_____
Reefer Issues -	<input type="checkbox"/>	_____
MISCELLANEOUS-	<input type="checkbox"/>	_____

(Mud Flaps, Door Hinges, etc.)

Location Identifier Key

Left – L, Right – R, Front – F, Back – B, Center – C

Comments: _____

Operator Name: _____

Work Order# _____ (Internal)